

SECTION B: PROJECT BUDGET FORM

If your project is funded, you will use this same worksheet to report actual expenses and to explain any significant variances at the end of the funding period.

If you are part of UAB: use accepted Contracts and Grants Accounting classifications/terminology. If filling in this budget form or complying with any other application requirement shifts your project into UAB Contracts and Grants/Sponsored Research, and you would prefer your project be treated as a Gift instead of a Grant, please contact our office to discuss potential modifications to support that goal.

EXPENSE ITEMS related to this project only (ex: salaries, benefits, supplies, equipment, mileage, assistive technology devices, etc.)	ANTICIPATED EXPENSE AMOUNT – to be filled in during application process	ACTUAL EXPENSE AMOUNT – to be filled in during reporting phase	VARIANCE = anticipated – actual expense	EXPLANATION/DETAILS/ ADDITIONAL INFO Explain any significant variance. Reminder: any significant changes to approved budgets must be submitted for approval before modification is allowed.
	\$	\$	\$	
TOTAL				